Dear Advanced Standing Nursing student:

Thank you for applying to the Advanced Standing Nursing program at Iowa Central Community College. In order to be considered for second level of the nursing program you must first complete the enclosed application packet, and submit all of the required documentation together in an individual envelope.

**Failure to include all of the required information will affect consideration for the program.**

Your completed application packet should include documentation of the following information.

- Assessment Scores (Unless taken at Iowa Central)
- High School Transcripts or GED Scores
- College Transcripts (Unless classes taken at Iowa Central)
- Copy of your LPN license
- LPN Step exam completed with a composite score of 65%
- Two Letters of Recommendation

It is the students’ responsibility to make sure their application packet is complete and has been received prior to the deadline. Please submit your completed packet to:

Iowa Central Community College  
Health Science Office-Nursing  
Attention: Emily Holtapp  
One Triton Circle  
Fort Dodge, IA  50501

The Advanced Standing Nursing Program is a limited enrollment program, and completion of the minimum requirements does not guarantee acceptance into the program. This program places an emphasis on academic performance, knowledge and experience of the health field, and the determination to succeed. Applications will be reviewed and qualified applicants will be notified when an opening comes available.

If you have any questions concerning the application process for the Advanced Standing Nursing Program please contact Emily Holtapp at ext. 1309.

Sincerely,

Emily Holtapp  
Health Science Associate
Advanced Standing Nursing Program Application

Advanced Standing for LPN’s
Please complete all information. Please type or print clearly using black ink only.

Social Security Number ________ - ________ - ________    LPN# ________________________________

Name ________________________________________________
Last First Middle Maiden

Address ________________________________________________
Street City State Zip

Home Phone (_____) ____________________________ Alternate Phone (_____) _____________________

High School(s) __________________________________________________________

Graduation Date (Month/Year) ___________________________ Cumulative GPA _____________

GED Test Date (Month/Year) ___________________________ GED Test Score _____________
*Please include a copy of either your high school transcripts or GED scores. An official transcript will be required upon acceptance into the program.

Post-Secondary Education

<table>
<thead>
<tr>
<th>Iowa Central Community College</th>
<th>IA</th>
<th>Dates Attended</th>
<th>Degree(s) Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>College</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

*Please send official transcripts from all colleges attended to the Iowa Central Community College Registrar’s Office.
Minimum Requirements for Application
The following criteria are required for admission into the Nursing Program. If a student does not meet both of the requirements below they will not be considered for the program until they have completed specific college courses and/or re-taken the appropriate assessment test(s). Please contact the health science office if you have questions regarding your status or to confirm assessment scores taken at Iowa Central.

**High School Diploma or Equivalent**
- High School GPA 2.5
- GED Scores 550

**Assessment Scores**
- ACT - 18 English 18 Math 18 Reading
- SAT - 430 Verbal 430 Math NA
- Compass - 65 Writing P39 Math 80 Reading
- Asset - 40 Writing 40 Math 40 Reading

*Applicants must submit a copy of their ACT, SAT, Asset, or Compass test, unless taken at Iowa Central Community College (Asset/Compass only). Only one test is required, however applicants who have taken a test more than once, or have taken different tests, are encouraged to send in as many different tests as they would like. The highest scores will always be used for evaluation. Only test scores within three years of a class start date are considered for placement.

Which program would you like to be considered for?
Please rank the order of preference (1-3), with 1 being your primary choice for your program location. If a student isn’t selected at their primary location, their packet will be sent to their next location of choice to be reviewed.

_____ Fort Dodge _____ Storm Lake_____ Webster City/Goldfield

LPN Step Exam: Licensed Practical Nursing students wanting to be considered for acceptance into the Associate Degree program must submit the LPN Step exam with a composite score of 65%.
January Nursing Program (Fort Dodge Center Only)
If we are unable to admit you into the fall nursing program, would you like to be considered for the January nursing program?

___ Yes, I would like to be considered for the January nursing program

___ No, I am not interested in further selection at this time

Letters of Recommendation
Applicants who did not graduate from Iowa Central must submit two letters of recommendation with the packet. One letter must be from the College they attended to verify they left the program in good standing. Iowa Central graduates must have one letter of recommendation. All letters must be signed and in a sealed envelope with a matching signature across the seal. Letters of recommendation should not be submitted by friends or family members.

Nursing License
Applicants must submit a copy of their LPN license with the packet.

Completion of Prerequisites
Students must be enrolled in, or have previously completed prerequisites of the program with a “C” or higher before they will be considered for the program. Students must submit proof of their enrollment in/or completion of these classes prior to the application deadline.

Clinical Travel
Students accepted into the program will be responsible for all expenses incurred while traveling to and from all clinical sites or classes.

Background Check
All students starting the nursing program must complete a Criminal Record/Child and Adult Abuse Check prior to attending clinical. Background check forms will be distributed at the orientation to those students who have been accepted into the nursing program.

The Nursing Program at Iowa Central Community College is a limited enrollment program.
All students interested in this exciting and challenging program are encouraged to apply.

Applicant’s Signature ____________________________ Date ____________________________
Iowa Central Community College
Advanced Standing Nursing Program of Study

Please indicate when you have taken or will complete the following courses. Please circle either Date Enrolled or Completed.

1. Human Anatomy and Physiology 1 w/lab
   Date Enrolled/Completed: _______________________________________________________________

2. Human Anatomy and Physiology 2 w/lab
   Date Enrolled/Completed: _______________________________________________________________

3. Nutrition
   Date Enrolled/Completed: _______________________________________________________________

4. Medical Terminology
   Date Enrolled/Completed: _______________________________________________________________

5. Developmental Psychology
   Date Enrolled/Completed: _______________________________________________________________

6. Microbiology
   Date Enrolled/Completed: _______________________________________________________________

7. Introduction to Psychology
   Date Enrolled/Completed: _______________________________________________________________

8. Composition 1**
   Date Enrolled/Completed: _______________________________________________________________

9. Introduction to Sociology**
   Date Enrolled/Completed: _______________________________________________________________

Please enclose an official transcript if the above courses were completed at an institution other than Iowa Central Community College. If a transcript was previously sent to Iowa Central, please include an unofficial/copy of the transcripts in this packet. No points will be awarded if we do not have documentation of the courses completed.

**These courses may be taken as a co-requisite with Adult Health Care.
Please list all previous work experience you have had in nursing, beginning with the most recent. All areas on this form must be completed for each position held or you will not be given credit for your work experience.

Dates of Employment:  From ____________________  To __________________________________________
Name of Facility ______________________________ Total Hours Worked ___________________________
Phone Number ________________________________ Supervisor _________________________________
Briefly describe your job responsibilities: __________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

Dates of Employment:  From ____________________  To __________________________________________
Name of Facility ______________________________ Total Hours Worked ___________________________
Phone Number ________________________________ Supervisor _________________________________
Briefly describe your job responsibilities: __________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

Dates of Employment:  From ____________________  To __________________________________________
Name of Facility ______________________________ Total Hours Worked ___________________________
Phone Number ________________________________ Supervisor _________________________________
Briefly describe your job responsibilities: __________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
### Iowa Central Community College Nursing Programs of Study

#### Associate Degree Nursing Program of Study - Fort Dodge:

**Pre-requisite**
- HSC-172 Nurse Aide or equivalent Nurse Aide course (Student must pass state certification exams) .................................................................................................................. 3
- BIO-168 Human Anatomy & Physiology IA w/lab ................................................................................................................. 4

**First Semester**
- PNN-127 Fundamentals of Nursing in Health Care .................................................................................................................. 5
- PNN-206 Medication Administration for Nurses .................................................................................................................. 1
- HSC-112 Medical Terminology .................................................................................................................................................. 1
- PNN-121 Clinical Practicum 1 .................................................................................................................................................. 1.5
- PSY-121 Developmental Psychology ........................................................................................................................................ 3
- BIO-151 Nutrition ................................................................................................................................................................. 3
- BIO-173 Human Anatomy & Physiology II w/lab .................................................................................................................. 4

**Second Semester**
- PNN-621 Life Span Health Care .................................................................................................................................................. 8.5
- PNN-622 Clinical Practicum 2 .................................................................................................................................................. 4

**Summer Session**
- PSY-111 Introduction to Psychology ........................................................................................................................................ 3
- BIO-186 Microbiology ................................................................................................................................................................. 4

**Third Semester**
- ADN-405 Maternal Child Health Care (7.5 weeks) .................................................................................................................. 6
- ADN-407 Clinical Practicum 3 (7.5 weeks) ........................................................................................................................................ 2
- ADN-465 Psychiatric/Mental Health Care (7.5 weeks) .................................................................................................................. 5
- ADN-466 Clinical Practicum 4 (7.5 weeks) ........................................................................................................................................ 2

**Fourth Semester**
- ADN-511 Adult Health Care .................................................................................................................................................. 8.5
- ADN-512 Clinical Practicum 5 .................................................................................................................................................. 4
- SOC-110 Introduction to Sociology .................................................................................................................................................. 3
- ENG-105 Composition I ................................................................................................................................................................. 3

**Summer Session (6 wks)**
- ADN-805 Management in Health Care ........................................................................................................................................ 1
- ADN-806 Clinical Practicum 6 .................................................................................................................................................. 2.5

**Total Hours** ........................................................................................................................................................................ 18.5

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#### Practical Nursing Program of Study - Fort Dodge, Storm Lake, Webster City/Goldfield:

**Pre-requisite**
- HSC-172 Nurse Aide or equivalent Nurse Aide course (Student must pass state certification exams) .................................................................................................................. 3
- BIO-168 Human Anatomy & Physiology IA w/lab .................................................................................................................. 4

**First Semester**
- PNN-127 Fundamentals of Nursing in Health Care .................................................................................................................. 5
- PNN-206 Medication Administration for Nurses .................................................................................................................. 1
- HSC-112 Medical Terminology .................................................................................................................................................. 1
- PNN-121 Clinical Practicum 1 .................................................................................................................................................. 1.5
- PSY-121 Developmental Psychology ........................................................................................................................................ 3
- BIO-151 Nutrition ................................................................................................................................................................. 3
- BIO-173 Human Anatomy & Physiology II w/lab .................................................................................................................. 4

**Second Semester**
- *PNN-621 Life Span Health Care .................................................................................................................................................. 8.5
- PNN-622 Clinical Practicum 2 .................................................................................................................................................. 4

**Summer (Fort Dodge only) 6 wks**
- PNN-811 Selected Clinical Nursing .................................................................................................................................................. 1
- PNN-731 Clinical Practicum .................................................................................................................................................. 2.5
- PNN-311 PN Issues & Trends .................................................................................................................................................. 1

**Total Hours** ........................................................................................................................................................................ 12.5

**Summer/Spring (Fort Dodge only) 6 wks**
- PNN-811 Selected Clinical Nursing .................................................................................................................................................. 1
- PNN-731 Clinical Practicum .................................................................................................................................................. 2.5
- PNN-311 PN Issues & Trends .................................................................................................................................................. 1

**Total Hours** ........................................................................................................................................................................ 4.5

**Webster City students will attend these classes in Goldfield.**

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**15 lecture hours = 1 semester hour, 30 lab hours = 1 semester hour, 45 clinical hours = 1 semester hour**

Students may extend the program over 3 years by taking the Arts and Science courses during the first year and the nursing courses during the second and third years.

#### Associate Degree Nursing Program of Study - Webster City/Goldfield & Storm Lake:

**Pre-requisite**
- HSC-172 Nurse Aide or equivalent Nurse Aide course (Student must pass state certification exams) .................................................................................................................. 3
- BIO-168 Human Anatomy & Physiology IA w/lab .................................................................................................................. 4

**First Semester**
- PNN-127 Fundamentals of Nursing in Health Care .................................................................................................................. 5
- PNN-206 Medication Administration for Nurses .................................................................................................................. 1
- HSC-112 Medical Terminology .................................................................................................................................................. 1
- PNN-121 Clinical Practicum 1 .................................................................................................................................................. 1.5
- PSY-121 Developmental Psychology ........................................................................................................................................ 3
- HSC-172 Nurse Aide or equivalent Nurse Aide course (Student must pass state certification exams) .................................................................................................................. 3
- BIO-151 Nutrition ................................................................................................................................................................. 3
- BIO-173 Human Anatomy & Physiology II w/lab .................................................................................................................. 4

**Second Semester**
- PNN-621 Life Span Health Care .................................................................................................................................................. 8.5
- PNN-622 Clinical Practicum 2 .................................................................................................................................................. 4

**Summer Session**
- PSY-111 Introduction to Psychology ........................................................................................................................................ 3
- BIO-186 Microbiology ................................................................................................................................................................. 4

**Summer Session (6 wks)**
- ADN-805 Management in Health Care ........................................................................................................................................ 1
- ADN-806 Clinical Practicum 6 .................................................................................................................................................. 2.5

**Total Hours** ........................................................................................................................................................................ 18.5

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**At the Fort Dodge Center, the third and fourth semesters are interchangeable**

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Iowa Central Community College

Nursing Programs of Study

**Associate Degree Nursing Program of Study - Fort Dodge:**

- **Pre-requisite**
  - HSC-172 Nurse Aide or equivalent Nurse Aide course (Student must pass state certification exams) .................................................................................................................. 3
  - BIO-168 Human Anatomy & Physiology IA w/lab .................................................................................................................. 4

**First Semester**

- PNN-127 Fundamentals of Nursing in Health Care .................................................................................................................. 5
- PNN-206 Medication Administration for Nurses .................................................................................................................. 1
- HSC-112 Medical Terminology .................................................................................................................................................. 1
- PNN-121 Clinical Practicum 1 .................................................................................................................................................. 1.5
- PSY-121 Developmental Psychology ........................................................................................................................................ 3
- BIO-151 Nutrition ................................................................................................................................................................. 3
- BIO-173 Human Anatomy & Physiology II w/lab .................................................................................................................. 4

**Second Semester**

- PNN-621 Life Span Health Care .................................................................................................................................................. 8.5
- PNN-622 Clinical Practicum 2 .................................................................................................................................................. 4

**Summer Session**

- PSY-111 Introduction to Psychology ........................................................................................................................................ 3
- BIO-186 Microbiology ................................................................................................................................................................. 4

**Third Semester**

- ADN-405 Maternal Child Health Care (7.5 weeks) .................................................................................................................. 6
- ADN-407 Clinical Practicum 3 (7.5 weeks) ........................................................................................................................................ 2
- ADN-465 Psychiatric/Mental Health Care (7.5 weeks) .................................................................................................................. 5
- ADN-466 Clinical Practicum 4 (7.5 weeks) ........................................................................................................................................ 2

**Fourth Semester**

- ADN-511 Adult Health Care .................................................................................................................................................. 8.5
- ADN-512 Clinical Practicum 5 .................................................................................................................................................. 4
- SOC-110 Introduction to Sociology .................................................................................................................................................. 3
- ENG-105 Composition I ................................................................................................................................................................. 3

**Summer Session (6 wks)**

- ADN-805 Management in Health Care ........................................................................................................................................ 1
- ADN-806 Clinical Practicum 6 .................................................................................................................................................. 2.5

**Total Hours** ........................................................................................................................................................................ 18.5

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**Webster City students will attend these classes in Goldfield.**

15 lecture hours = 1 semester hour
30 lab hours = 1 semester hour
45 clinical hours = 1 semester hour

Students may extend the program over 2 years by taking the Arts and Science courses during the first year and the nursing courses during the second year.

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**Associate Degree Nursing Program of Study - Webster City/Goldfield & Storm Lake:**

- **Pre-requisite**
  - HSC-172 Nurse Aide or equivalent Nurse Aide course (Student must pass state certification exams) .................................................................................................................. 3
  - BIO-168 Human Anatomy & Physiology IA w/lab .................................................................................................................. 4

**First Semester**

- PNN-127 Fundamentals of Nursing in Health Care .................................................................................................................. 5
- PNN-206 Medication Administration for Nurses .................................................................................................................. 1
- HSC-112 Medical Terminology .................................................................................................................................................. 1
- PNN-121 Clinical Practicum 1 .................................................................................................................................................. 1.5
- PSY-121 Developmental Psychology ........................................................................................................................................ 3
- PNN-811 Selected Clinical Nursing .................................................................................................................................................. 1
- PNN-731 Clinical Practicum .................................................................................................................................................. 2.5
- PNN-311 PN Issues & Trends .................................................................................................................................................. 1

**Second Semester**

- *PNN-621 Life Span Health Care .................................................................................................................................................. 8.5
- PNN-622 Clinical Practicum 2 .................................................................................................................................................. 4

**Summer Session**

- PSY-111 Introduction to Psychology ........................................................................................................................................ 3
- BIO-186 Microbiology ................................................................................................................................................................. 4

**Third Semester**

- ADN-405 Maternal Child Health Care ........................................................................................................................................ 6
- ADN-407 Clinical Practicum 3 .................................................................................................................................................. 2
- ENG-105 Composition I ................................................................................................................................................................. 3
- BIO-186 Microbiology w/lab ............................................................................................................................................................. 4

**Fourth Semester**

- ADN-511 Adult Health Care .................................................................................................................................................. 8.5
- ADN-512 Clinical Practicum 5 .................................................................................................................................................. 4
- SOC-110 Introduction to Sociology .................................................................................................................................................. 3

**Summer Session (6 wks)**

- ADN-805 Management in Health Care ........................................................................................................................................ 1
- ADN-806 Clinical Practicum 6 .................................................................................................................................................. 2.5

**Total Hours** ........................................................................................................................................................................ 18.5

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**Webster City students will attend these classes in Goldfield.**

15 lecture hours = 1 semester hour
30 lab hours = 1 semester hour
45 clinical hours = 1 semester hour

Students may extend the program over 2 years by taking the Arts and Science courses during the first year and the nursing courses during the second year.
What is LPN Step Assessment Test?
LPN Step assessment is a pre-admission tool that assesses the knowledge of a PN nurse prior to beginning an RN nursing program. The test assesses student comprehension and mastery of basic principles including adult medical-surgical nursing, nursing care of children, management, fundamentals, pharmacology, nutrition, mental health, maternal newborn nursing, priority setting, and the nursing process.

How to prepare to pass the LPN Step Assessment Test:
- Use the Assessment Technologies Institute (ATI) LPN Step Online Practice Assessment available for purchase on the ATI website. Cost is $28.00.

**STEP 1: Create an Account with ATI prior to your test date**
2. In the Secure Sign On area click on "Create an account".
3. When a new screen opens, fill in all the blue fields. Blue fields are required to create your account. In the “Institution” field select IA Central ADN and your campus. Leave the Student ID number blank. You must create an account before you can register or test.
4. Write down your User Name and Password and SAVE in a safe place. You will not be able to take the LPN Step Assessment test without them and you will use them throughout the Nursing Program.
5. Click the "Register" button. You will then be directed to your home page.
6. If you already have an ATI username and password, you will not need to recreate an account. But you will need to change the profile to Iowa Central Community College ADN if you had previously set up your account under a different college.

**STEP 2: Secure a Credit card or Debit card**
- You must have either a Credit card or Debit card to pay for the LPN Step on the day you register. Cash or checks will not be accepted.
- Cost of the Test is $33.

**STEP 3: Call ahead to register for the test**
- Fort Dodge Student Success/Testing Center: Only after you have selected a date and have registered for the LPN Step, contact the Student Testing Center to inform them of the date you have registered for and what time you are expecting to be present. Phone number: 515-574-1045.
- For the Storm Lake and Webster City centers only: Specific testing dates with times will be scheduled for groups of students to attend. If you register for a specific date and time, you will be expected to be there at the scheduled date and time you had registered for.
STEP 4 The Day of the test

- A valid photo ID, ATI User name and password, credit or debit card are required.
- Calculators of any kind are NOT permitted.
- The test is timed and you will have up to 3 hours to complete.

After the test

- At the end of the test you will print a copy of the score report. This copy will need to be submitted with your Advance Standing Nursing Application Packet.
- Scores will be entered in your student record and communicated to the Nursing Program Admission Associate.
- Interpreting your scores
  On page 1 of your Individual Performance Profile see your Adjusted Individual Total Score expressed as a percent at the top of the right hand corner. A score of 65% or greater will need to be obtained.
  See page 2 of your report for a list of Topics to Review. You need to review over information in the areas you missed.
  See page 3 of your report for further explanation of scores.

When can I re-test?

- You may re-test after a 30 day remediation period. Please do not attempt to register for a date to re-test before the 30 day remediation period. If you would register before this date, you will not be allowed to take the test and you will still be responsible for the costs.

How do I prepare to re-test?

- Refer to your Individual Performance Profile page 2, Topics to Review for guidance on what to review.
- If you had not purchased the LPN Step online practice test, we strongly suggest that you purchase at www.atitesting.com.
- For additional assistance, contact:
  Academic Resource Center 515-574-1045
  Webster City 515-832-1632 (ask for Nancy Irving)
  Storm Lake 712-732-2991 (ask for Gretchen Miller)

How many times can I attempt the LPN Step?

- You may take the test up to 2 times with a 30 day remediation period between each test. After the second unsuccessful attempt, the admission associate will advise you of other programs to enroll.
- The cost to re-test is $33, the same as the initial test cost regardless of how many times you re-test.

Will Iowa Central accept LPN Step scores taken at another location?

- If your Adjusted Individual Total LPN Step score is equal to or higher than the required score, you can request that ATI send an official transcript to the Nursing Program Associate Advisors. The LPN Step score sheet submitted must contain all areas in order to be considered for entry into the nursing program. The Nursing Program Associate will determine if your score satisfies the requirement for entry into the Nursing Program.