

CHAPTER:	Mandatory Child Abuse Reporting	DATE ADOPTED	NUMBER
EMPLOYEES			December 11, 2012 Revised June 14, 2016 Revised July 9, 2019
SYNOPSIS:			
1	Purpose		
2	Who Must Report		
3	When to Report		
4	Reporting Procedures		
5	Training		
1	<p>Purpose: The following policy is to comply with Iowa Code 232.69, Iowa Code 232.70, and Iowa Code 260C.14 (23). All instructors and coaches employed by Iowa Central and all other employees employed by Iowa Central who in the scope of their employment responsibilities examine, attend, counsel, or treat a child who reasonably believe that a child has suffered child abuse (as defined below in section 3) are required to report said child abuse. In that setting, said described employees are considered to be Mandatory Reporters. Any other person employed by Iowa Central who believes that a child has suffered child abuse (as defined below in section 3) is encouraged to make a report as described in Iowa Code 232.70. Nothing in this policy shall prohibit an employee from reporting suspected child abuse in good faith to law enforcement.</p> <p>Any uncertainty about whether reporting is required should be resolved in favor of making a report. All employees of Iowa Central are encouraged to report all forms of child abuse as defined under this policy.</p>		
2	<p>Who Must Report: All instructors and coaches employed by Iowa Central and all other employees employed by Iowa Central who in the scope of their employment responsibilities examine, attend, counsel, or treat a child who reasonably believe that a child has suffered child abuse (as defined below in section 3) are required to report said abuse. (Mandatory Reporters as described in Iowa Code 232.69(1)(b)(4)).</p> <p>If you are not sure whether you are required to report, this policy encourages you to err on the side of caution and report.</p>		
3	<p>When to Report: Mandatory Reporters must report, both orally and in writing, child abuse to the Iowa Department of Human Services when they reasonably believe that a child has suffered abuse. An oral report must be made within <u>twenty-four (24) hours after</u> acquiring the information that causes the reasonable belief, and a written report must be made within forty-eight (48) hours after the oral report is given. The types of abuse that are required to be reported under this policy include any physical, mental, or sexual abuse of a child. This includes any person under the age of eighteen (18) years who is on Iowa Central's campus or participating in off-campus College-sponsored programs.</p> <p>a. "Child" means any person under the age of eighteen (18) years.</p> <p>b. "Child abuse" or "Abuse" means:</p> <p>(1) Any non-accidental physical injury, or injury which is at variance with the history given of it, suffered by a child as the result of the acts or omission of a person responsible for the care of the child;</p> <p>(2) Any mental injury to a child's intellectual or psychological capacity as evidenced by an observable and substantial impairment in the child's ability to function within the child's normal range of performance and behavior as the result of the acts or omissions of a person responsible for the care of the child, if the impairment is diagnosed and confirmed by a licensed physician or qualified mental health professional;</p>		

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	<p>(3) The commission of a sexual offense with or to a child as a result of the acts or omissions of the person responsible for the care of the child, including any sexual offense with or to a person under the age of eighteen years;</p> <p>(4) The failure on the part of a person responsible for the care of a child to provide for the adequate food, shelter, clothing, medical or mental health treatment, supervision, or other care necessary for the child's health and welfare when financially able to do so or when offered financial or other reasonable means to do so;</p> <p>(5) The acts or omissions of a person responsible for the care of a child which allow, permit, or encourage the child to engage in acts of prostitution;</p> <p>(6) The person responsible for the care of a child has, in the presence of the child, manufactured a dangerous substance, as defined in Iowa Code, or in the presence of the child possesses a product containing ephedrine, its salts, optical isomers, salts of optical isomers, or pseudoephedrine, its salts, optical isomers, salts of optical isomers, with the intent to use the product as a precursor or an intermediary to a dangerous substance;</p> <p>(7) An illegal drug is present in a child's body as a direct and foreseeable consequence of the acts or omissions of the person responsible for the care of the child;</p> <p>(8) The commission of bestiality in the presence of a minor by a person who resides in a home with a child, as a result of the acts or omissions of a person responsible for the care of the child;</p> <p>(9) Knowingly allowing a person custody or control of, or unsupervised access to a child or minor, after knowing the person is required to register or is on the sex offender registry under Iowa Code; and</p> <p>(10) The person responsible for the care of the child has knowingly allowed the child access to obscene material as defined in Iowa Code or has knowingly disseminated or exhibited such material to the child.</p>		
4	<p>Reporting Procedures: Each report made by a mandatory reporter must be made both orally and in writing. Each report made by a permissive reporter may be oral, written, or both.</p> <p>a. As to Mandatory Reporters, the oral report must be made within twenty-four (24) hours after acquiring the information that causes the reasonable belief that a child has suffered child abuse. The oral report must be made by telephone or otherwise to the Iowa Department of Human Services. The telephone number for the Iowa Department of Human Services, Child Abuse Hotline is 1-800-362-2178. If the person making the report has reason to believe that immediate protection for the child is advisable, that person must also make an oral report to the Fort Dodge Police Department or to the appropriate Police Department in which the Center is located.</p> <p>b. As to Mandatory Reporters, a written report must be made to the Iowa Department of Human Services within forty-eight (48) hours after the oral report is given. A copy of the Iowa Department of Human Services Report of Suspected Child Abuse form can be found online at: http://www.dhs.state.ia.us/policyanalysis/PolicyManualPages/Manual_Documents/Forms/470-0665.pdf</p>		

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	<p>c. The oral and written reports must contain the following information, or as much thereof as the person making the report is able to furnish:</p> <ol style="list-style-type: none"> (1) The names and home address of the child and the child's parents or other persons believed to be responsible for the child's care; (2) The child's present whereabouts if not the same as the parent's or other person's home address; (3) The child's age; (4) The nature and extent of the child's injuries (abuse), including any evidence of previous injuries (abuse); (5) The name, age and condition of other children in the same home; (6) Any other information which the person making the report believes might be helpful in establishing the cause of the injury (abuse) to the child, the identity of the person or persons responsible for the injury (abuse), or in providing assistance to the child; and (7) The name and address of the person making the report. <p>Iowa Central or any supervisor of an employee who is a mandatory or permissive reporter will not apply a policy, work rule, or other requirement that interferes with the person making a report of child abuse.</p>		
5	<p>Training: Within one month of initial employment, all faculty and coaches employed by Iowa Central and all other employees employed by Iowa Central who in the scope of their employment responsibilities examine, attend, counsel, or treat a child will be provided this policy outlining the child abuse reporting requirements. All faculty and coaches and all other employees employed by Iowa Central who in the scope of their employment responsibilities examine, attend, counsel, or treat a child will complete 2 hours of training during the first 6 months of employment provided by the Iowa Department of Human Services. 1 hour of training must be completed every 3 years thereafter, so long as the training is completed prior to the 3 year expiration. If additional training is beyond the 3 year expiration, the full 2 hour training will be required. Training records will be maintained in the Human Resources Department.</p>		