

| CHAPTER:                   |   | DATE ADOPTED    | NUMBER |
|----------------------------|---|-----------------|--------|
| <b>COMMUNITY</b>           |   | August 10, 1999 | 602    |
| <b>Community Relations</b> |   |                 |        |
| SYNOPSIS:                  |   |                 |        |
| 1                          | Agency Relations  |                 |        |
| 2                          | Public Information  |                 |        |
| 3                          | Citizen Participation   |                 |        |
| 4                          | Citizen Inquiries and Comments  |                 |        |
| 1                          | Agency Relations: It shall be the expressed policy of the College to actively cooperate with area agencies and organizations when such cooperation is in the best interests of the College and its consumers.   |                 |        |
| 2                          | Public Information:<br>a. News Releases: It shall be the policy of the College to have news releases prepared regularly and to disseminate them to appropriate news media.<br>b. Publications: It shall be the policy of the College to have sufficient publications to communicate information to various constituencies who may have an interest in College programs, services, activities, or facts.             |                 |        |
| 3                          | Citizen Participation: The Board encourages the use of community resources and citizens to assist in furthering the educational program of the College.   |                 |        |
| 4                          | Citizen Inquiries and Comments: Whenever a citizen desires information or wishes to express a comment concerning any aspect of the College and its operation, such citizen shall discuss the problem with the responsible individual. If the matter is not satisfactorily resolved, the appeal process shall be conducted in accordance with applicable procedures outlined in this Manual (see Policy Number 104). |                 |        |