

CHAPTER:	Community Use of College Facilities and Equipment	DATE ADOPTED: August 10, 1999	NUMBER
COMMUNITY Reviewed: February 17, 2020		Revised:	604
SYNOPSIS:			
1	General Policy		
2	Groups Permitted to Use Facilities		
3	Loan of College Equipment		
4	Terms and Conditions		
1	<p>General Policy Statement: In keeping with the role of the College as public and community-based, the Board desires that College buildings and grounds be used to help meet general educational, cultural, and recreational needs of the community. Such facilities will be made available to groups whenever such use does not interfere with the instructional and/or student activities programming and complements the educational and community service objectives of the College. Facilities are currently accessible to people with disabilities, and a plan to further improve accessibility has been established. The College seeks to work cooperatively with those using College facilities to provide reasonable accommodation. Individuals needing special accommodations should request help prior to the date of usage.</p>		
2	<p>Groups Permitted to Use Facilities: The following groups are entitled to use College facilities according to the conditions noted:</p> <p>a. Group A: College-sanctioned programs and organizations may use the facilities with no rental fee or special charges. For staff and student activities conducting functions for off-campus groups where no specific benefit for the College is gained, special charges may apply.</p> <p>b. Group B: College-sponsored or cosponsored activities may use the facilities at no rental fee. Special charges may apply, and if the organization charges admission or charges a fee to participants, the half-day or full-day rental fee may apply.</p> <p>c. Group C: Educational organizations or nonprofit community organizations may use the facilities at a special reduced rental fee according to the adopted fee schedule. Special charges may apply, and if the organization charges admission or charges a fee to participants, the half-day or full-day rental fee may apply.</p> <p>d. Group D: Private organizations or individuals may use the facilities at the half-day or full-day rental fee according to the adopted fee schedule. Special charges may apply.</p>		
3	<p>Loan of College Equipment: Equipment of the College shall not be loaned outside of the College except with approval of the President or designee. In the event that equipment is used by organizations within the College buildings, appropriate College personnel shall operate or supervise the use of such equipment. When damage or loss is sustained, the using organization shall reimburse the College for replacement. Reimbursement shall be determined by the President or designee.</p>		
4	<p>Terms and Conditions: The terms and conditions for use of the College facilities are available in the Enrollment Management and Student Development Office.</p>		