



## **Triton Jazz Festival Copyright Compliance**

As a sanctioned event of the IHSMA, it is a requirement for our event to be U.S. Copyright Law compliant. All participating bands in the Triton Jazz Festival must verify that all music to be performed at our event is Copyright compliant prior to performance.

We will utilize the same tool that the IHSMA will be utilizing for copyright compliance. As an attending school, please do the following:

- 1) Go to [nfhs.org](http://nfhs.org)
- 2) Select "Register" (or login if you are already in their system)
- 3) Once you are set up as a user, select the "Resources" dropdown and select "Copyright Compliance".
- 4) Select "My Schools"
- 5) Select the "Manage Schools" button and then select "Create School" if your school name is not present
- 6) Once your school has been created, select "Manage Ensembles" and then select "Add Ensemble"
- 7) Once your ensemble is created then select "Manage Selections"
- 8) Select "Add Selection", input the needed data and upload all verifications that are needed. Verifications should be in .pdf format and should be organized before beginning this process. Repeat this step until all selections being performed have been input.
- 9) Select "Back to Main Page" and then select "Search Events"
- 10) Select Iowa from the State dropdown and select the calendar year our event falls in.
- 11) Select View/Attend for the event you are interested in participating. (Triton Jazz Festival)

If your ensembles are attending multiple events, you can simply select view/attend for those additional events as well.